

Pricing Administrator – 18 month position

Location: Edmonton

Job ID Number: PAEDM1906

At Univar Solutions, we believe our culture is second to none. Imagine the stability of a multi-national corporation, with the comradery of a start-up. We foster a friendly, welcoming, high-performance environment where every idea and initiative is given the respect and attention it deserves. We're proud to offer our employees:

- Competitive salaries
- Comprehensive Medical/dental benefits
- Industry leading pension plan
- Bonus opportunities
- Paid training and development programs at every level
- Global career advancement and mentoring opportunities
- Education allowance

Our team is successful due to our mix of diverse backgrounds, education, experience and careers, and we are proud to be included on the Alberta Top 75 Employer list and a recipient of Canada's Safest Employer award!

About the position

Reporting to the Pricing Supervisor, the Pricing Administrator is a key member of our sales team and provides support to all sales team members in their day to day activities. If you are looking for a challenging role in a team orientated environment and a fast paced company this is the job for you!

What you'll do

- Manage and maintain pricing data through an ERP system (DCS). Prepare and distribute customer price pages using Excel. Works closely with Sales Management to execute pricing strategies and uphold pricing policies.
- May act as liaison between various departments to resolve pricing issues.
- Prepare data for reports as required by Sales Management and account manager
- Manage and implement vendor cost support.
- Ensure price updates and data is correct and updated within specified deadlines.

What we would like from you

- Post-secondary education in a related field (Business, Science or Economics).
- 1-2 years of specialized training in customer service/sales assistant, costing, or purchasing
- Computer skills including Excel, PowerPoint, Word and ERP systems.
- Strong interpersonal and communication skills

What do we do?

Univar Solutions is a leading global chemical distributor of industrial and specialty chemicals, food ingredients and related products and services. Our wide Canadian distribution network, with locations coast-to-coast, helps guarantee fast, reliable service to Univar's customers. Across North America, Europe, the Asia-Pacific region, and Latin America, our nearly 9,000 employees serve over 100,000 customers, representing nearly every major industry and a highly diverse set of end markets.

Safety is our top priority, the foundation for all aspects of our global business operations. Safe transport and storage of products, safe operational practices and safe working conditions enable us to protect our employees, customers, suppliers and the environment.

To read more about our successes and what we do, please visit: www.univar.com

Sounds awesome? Here's how you apply:

Please send your resume and cover letter in Word or PDF format to univarjobs@univarcanda.com. Indicate the job identification number in the subject line of your email. Please note; all candidates are subject to background and reference checks. Although we appreciate all applications, only those selected for an interview will be contacted. Thank you for your interest in Univar Solutions.